



WOODBIDGE QUAY CHURCH

PASTORAL WORKER Application Pack



WELCOME

Thank you so much for considering joining the staff team at Woodbridge Quay Church. Woodbridge is a vibrant market town on the banks of the River Deben in Suffolk. WQC is part of the Baptist Union of Great Britain and follow the Evangelical Alliance statement of faith.

Our vision is to be 'A Good News Church following an Extravagant God.' That may sound like a bit of strange strap line when you first read it, but we believe as a church that we have been called to be Good News to the town of Woodbridge. In a day and age where we are bombarded with so much bad news, we want to show the world a different way. Ultimately, we want to point people to the Good News that is Jesus, who has the ability to transform lives. The 'Extravagant God' part? Well, we believe that in giving us Jesus, God has been extravagant, he has exceeded reasonable bounds because of his great love for us.

I have been so blessed to be Pastor of this amazing church for the past 7 years and I believe that we are at an exciting stage in our life together.

WQC is very much a family Church, and we are blessed and enriched by the relationships that are developing among people of all ages and backgrounds.

WQC is also a growing church, with 300 adults and children regularly attending on a Sunday morning over the course of a month. With plans for additional congregations, and further outreach events we are hopeful that this number, by God's grace, will only grow further.

We have a Pastoral Care Team that was established 3 years ago, this is currently led by two volunteer ministry team leaders. Much of the function of this group is in caring for those people who have difficulty accessing church on a Sunday morning, or who are not plugged into church small groups. Working with myself and the church's Family Pastor, this team also identify individuals in need of contact, support and prayer. This feeds into our church value to be hands that care, 'connecting people into the welcome, love and care of Jesus.'

As a church we want to continue to invest in this important area of ministry, recognising that as we grow, the pastoral need within the church will demand more time and attention. We hope that you would consider joining our team.

Every Blessing

Doug Waller

Lead Pastor





Job Profile

Title:	Pastoral Worker
Contract:	Permanent contract with a three-month probationary period
Reports to:	Lead Pastor, Doug Waller
Location:	Woodbridge Quay Church, Quay Street, IP12 1BX
Travel Required:	Yes, mileage reimbursed at 45p per mile.
Work Pattern/Hours:	Part Time: 16 Hours per week Compulsory: Sunday Mornings: 9-1pm There will be flexibility in the remaining work pattern, to be discussed at interview.
DBS Check Required:	Yes
Special Conditions of Employment:	This role has an occupational requirement to be a Christian, as permitted under schedule 9, part 1, of the Equality Act 2010, and to be a committed part of the Woodbridge Quay Church family.
Date Written	January 2024
Start Date:	April 2024 (although sooner if possible)
Salary:	£12 per hour (£9984 per annum)
Annual Leave:	25 days annual leave plus bank holidays (prorated to the part time hours)
Pension:	Nest Pension Scheme - 5% Employee Contribution, 3% Employer Contribution

Role Description

This will be the first time we will be appointing someone to join our staff team as a Pastoral worker. The appointment therefore reflects the high value we place on this aspect of church life.

We are looking to appoint a part-time pastoral worker who will help to meet some of the day-to-day pastoral needs in the life and ministry of the church. This will involve working closely with both Pastors, but also with the Pastoral Care Team

Key Responsibilities

- Work in partnership with our pastoral care team, caring for those in need (spiritually, mentally, emotionally, physically), and to nurture those who are followers of Jesus. This will happen through a range of means such as phone calls, visitations, emails and letters.
- Encourage pastoral care in its existing settings, including friendships, small groups, prayer ministry and from other staff and leaders, building on a healthy culture of pastoral care within the church.
- Be proactive in offering and facilitating discipling, teaching and training that will help believers from spiritual birth through to maturity.
- Work alongside others to provide a welcome for those who are new to the church, helping people make connections and find their gifts and their place at WQC.
- Share in the conviction that we must take the good news, in showing and sharing, to those who aren't yet followers of Jesus, and you will see your pastoral role as supporting this.
- Participate in some of the event ministry that happens throughout the week where pastoral connections can be established.
- Be expected to share in the activities associated with leading a growing church such as encouraging and mobilising volunteers, and "looking out" on Sundays for visitors to the church, or for regulars in need of prayer or support.

A successful candidate will have:

Essential:

- A living faith in Jesus Christ that informs everything that they do in their role.
- A sense of calling to the church and to mission in the local community.
- Experience of working with people pastorally
- A passion for people, and a desire to see them grow and flourish in their walk with Jesus.
- Strong inter-personal skills and positive demeanour and willingness to work in a team.
- A desire to grow and be formed further in their relationship with God.
- A resilient character, able to cope with unjustified criticism, but willing to grow as a leader when adjustment is necessary.
- Experience of working with and leading volunteer teams, enabling and encouraging them.
- You will be expected to have basic office IT skills and be able to operate to a reasonable level with digital communications.
- Be aligned to our evangelical values, and in agreement to the Evangelical Alliance statement of faith.
- Whilst not necessarily needing to come from a Baptist background, have a desire to be in covenant relationship with the church, and work towards our church vision and strive to live out our values.

Desirable:

- Pastoral experience within a church setting
- Bible College Qualification
- Counselling Qualification

We would be interested to understand any other skills that are not necessarily associated with this role but which might play a part in the wider life of the church.

Work Expectations:

- The role holder must be available to work at a selection of key events at church which could include Christmas services, Easter services and Big Family Day Out
- Whilst we are a growing church, there is an expectation that the successful candidate will be a team player and will be flexible in their role to fill gaps in areas of ministry where there is need.
- Attend weekly meeting with Pastors and bi-monthly meetings with Pastoral Care Team
- Attend relevant training courses and conferences as part of continued professional development.

How to Apply & Closing Date

Closing date for Applications: 5th March 2024

Interviews to take place the week of 11th March 2024

How to apply

Please email your CV and completed application form to Emma Grant (Church Secretary) at secretary@thequay.org.uk. Your application form should carry the name of two references (most recent employer and a character reference).